

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Friday, November 16, 2018

The meeting was called to order at 10:00 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Ms. Cortez, Mr. Guarasci, Mr. Lenahan, Mr. Seeve, and President Helldobler.

BY PHONE: Mr. Galandak, Mr. Gruel, Mr. Neilley, Mr. Pesce (Closed Session Only), Mr. Velli (Closed Session Only), and Dr. Zastocki (Closed Session Only).

ABSENT: Mr. Johnson, Mr. Masefski, Ms. Niro.

OTHERS PRESENT: Senior Vice President Bolyai, Vice President Boucher-Jarvis, Vice President Cammarata, Interim Provost DeYoung (Public Session Only), Vice President Ferguson, Vice President Goldstein, Vice President Ross, Associate Vice President DeDeo, Chief of Staff Seal, General Counsel Jones, Senior Advisor to the President Bannister, Ms. Murad, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and had entered into the minutes that "adequate notice" of this meeting was provided. In compliance with the Statute, this notice was posted on the University's web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved by Mr. Lenahan and seconded by Ms. Cortez to adopt the following resolution:

11-18-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

At approximately 11:15 a.m. the Public Session resumed.

It was moved by Mr. Guarasci and seconded by Ms. Cortez to adopt the following resolution:

APPROVAL OF MINUTES SEPTEMBER 28, 2018 BOARD OF TRUSTEES MEETING:

The minutes of the September 28, 2018 Board Meeting were approved as distributed.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

CHAIR'S REPORT:

Mr. Seeve remarked on the recent Scholarship Dinner held on November 7, 2018 and the moving speeches by the scholarship recipients, and congratulated VP Pamela Ferguson and the Division of Institutional Advancement for the successful event. Mr. Seeve noted that President Helldobler would be presenting the new key performance indicators on seventeen different measures at this meeting for the Board to review annually. This was the last Board Meeting for General Counsel Glenn Jones and the Board wished him a happy retirement and thanked him for his seven years of services to the University. Mr. Jones spoke and said that he was grateful for his time at the University. Mr. Seeve presented an addendum to the agenda which was a resolution to honor Mr. Frederick Gruel for his past service to the Board of Trustees. The resolution was read by President Helldobler. President Helldobler noted that at the 2019 Commencement he will award his first Presidential Medal to Mr. Gruel.

It was moved by Mr. Guarasci and seconded by Ms. Cortez to adopt the following resolution:

11-18-13 – RESOLUTION, COMMENDING FREDERICK L. GRUEL FOR SERVICE TO THE BOARD

The resolution was unanimously adopted.

PRESIDENT'S REPORT:

President Helldobler presented an oral report to accompany the written report presented in the Board Materials.

The President noted that the end of the semester is near and upon reflection was impressed by everyone's great work, and by all that has been accomplished to date. He thanked all who attended the activities around his investiture weekend. He noted that the open forums on campus to discuss the formation of the multicultural center are in process and will continue through the beginning of December, and thanked Vice President of Student Development Miki Cammarata and the members of the Multicultural Center Steering Committee for their work on this very important and timely initiative.

The President continued by saying that it remains a priority that we continue an ongoing dialog on diversity, inclusion, and understanding on campus. He discussed some flyers originating from outside the University that were found on campus a few weeks ago. Those flyers were removed and he publicly denounced their intent. As discussed in the Board Committee meetings, seventeen University KPIs will be presented for Board approval that will gauge the success of the University. These KPI's are grounded in divisional/unit KPIs that are monitored by the vice- presidents throughout the year and will drive the seventeen which will be monitored by the Board. The KPIs replace the Dashboard Indicators that were adopted by the Board in 2011.

The President congratulated the women's volleyball team for making it to the NJAC Quarterfinals, and the men's soccer team who made it to the Eastern Collegiate Athletic Conference for the sixth time in the last seven years.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

The search for a new Provost continues, and on-campus interviews for the finalists will be held in the last two weeks of January.

President Helldobler concluded by wishing everyone a joyous holiday season.

A full written report is included in the minutes of this meeting.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

A full legislative report is included in the minutes of this meeting.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Mr. Neilley reported that the Personnel and Compensation Committee met on November 1, 2018.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Neilley and seconded by Mr. Galandak:

11-18-2 – RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)

The resolution was unanimously adopted.

It was moved by Mr. Neilley and seconded by Mr. Galandak:

11-18-3 – RESOLUTION, FACULTY REAPPOINTMENTS

The resolution was unanimously adopted.

It was moved by Mr. Neilley and seconded by Ms. Cortez:

11-18-4 – RESOLUTION, LIBRARIAN REAPPOINTMENT

The resolution was unanimously adopted.

It was moved by Mr. Neilley and seconded by Mr. Lenahan:

11-18-5 – RESOLUTION, PROFESSIONAL STAFF REAPPOINTMENTS

The resolution was unanimously adopted.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Mr. Lenahan reported that the Finance, Audit and Institutional Development Committee met on November 1, 2018. President Helldobler presented the key performance indicators to the committee.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

Andrea Caladie from Baker, Tilly, Virchow, Krause presented the findings of the Fiscal Year 2018 Financial Statement and Audit Report. These materials were presented to the Committee and each Trustee received a copy prior to this meeting.

The following resolutions were recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

11-18-6 – RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR - 2018

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Ms. Cortez to adopt the following resolution:

11-18-7– RESOLUTION, FISCAL YEAR 2020 OPERATING BUDGET REQUEST

The resolution was unanimously adopted.

It was moved by Mr. Guarasci and seconded by Mr. Seeve to adopt the following resolution:

11-18-8 – RESOLUTION, POST-ISSUANCE COMPLIANCE POLICY

The resolution was unanimously adopted.

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

11-18-9 – RESOLUTION, REQUEST THE STATE OF NJ TO REALLOCATE BUILDING OUR FUTURE BONDS TO HUNZIKER HALL/PREAKNESS HALL PROJECT

The resolution was unanimously adopted.

It was moved by Mr. Lenahan and seconded by Ms. Cortez to adopt the following resolution:

11-18-10 – RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES, STATE OF NJ, DIVISION OF LAW

The resolution was unanimously adopted.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

It was moved by Mr. Seeve and seconded by Ms. Cortez to adopt the following resolution:

11-18-11 – RESOLUTION BID WAIVERS (CONSENT AGENDA)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Ms. Cortez reported that the Educational Policy and Student Development Committee met on November 1, 2018 and heard a presentation on the fall 2018 enrollment by VP Ross. President Helldobler presented the key performance indicators to the committee.

The following resolution was recommended for approval by the Board:

It was moved by Mr. Seeve and seconded by Mr. Lenahan to adopt the following resolution:

11-18-12 – RESOLUTION, CONFERRAL OF DEGREES – JANUARY 2019

The resolution was unanimously adopted.

There being no further business, a motion was made to adjourn the meeting. It was moved and seconded and the meeting adjourned at 12:15 p.m.

Respectfully submitted,



Robert Guarasci
William Paterson University
Board of Trustees

RG/jm

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 1
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

**11-18-2 RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including appointments, temporary appointments, leaves of absence, reappointments, resignations, retirements, separations, part-time appointments, part-time resignations, promotion/reclassifications, and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.



MEMORANDUM

TO: Personnel and Compensation Committee
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: Executive Summary – Personnel Actions
DATE: October 26, 2018

Included for Committee review are the following personnel actions:

Faculty and Librarian 3rd, 4th, and 5th Year Reappointments

Below is a summary of the reappointments of faculty and librarians in their third, fourth and fifth years of service. Candidates in the fifth year of service who are recommended will be awarded tenure on September 1, 2019 in accordance with the New Jersey tenure statute.

According to the AFT Contract, President Helldobler must notify all candidates of his intention to reappoint or not to reappoint by October 31, 2018.

Candidates being recommended for reappointment will come before the Board for affirmation at the November 16, 2018 Board meeting. Candidates not being recommended for reappointment are given, by contract, the right to appeal, first to the President (by November 7, 2018) and then to the Board of Trustees (by November 30, 2018), with a final decision rendered by December 21, 2018. Therefore, for purposes of this summary, negative recommendations are provided for information only, as the recommendation may be overturned after this Committee meeting.

We will apprise this Committee of any changes in reappointments based on appeal.

Third Year Reappointments:

Eligible = 17
Reappointed = 17

Fourth Year Reappointments:

Eligible = 16
Reappointed = 15

Fifth Year Reappointments:

Eligible = 14
Reappointed = 13
Resigned = 1

Professional Staff Reappointments

According to the AFT Contract, professional staff may be reappointed into multi-year contracts after five years of successive positive evaluations. There are 23 candidates eligible for reappointment in their third or fourth year in title; all candidates are being recommended for reappointment. Upon Board approval, these staff will be appointed into one-year contracts. There are nine professional staff members in their fifth year in title; eight are being recommended for reappointment. Upon Board approval, these staff will be appointed into a three-year contract.

11-18-3 FACULTY REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of faculty members for the academic year 2019-2020 and directs the President of the University to send appropriate notification.

For One-Year Reappointments September 1, 2019 – June 30, 2020

Rahi Abouk, Associate Professor, Economics, Finance, and Global Business

Janet Ahn, Assistant Professor, Psychology

James Alford, Assistant Professor, Educational Leadership and Professional Studies

James Arnone, Assistant Professor, Biology

Cristen Beam, Assistant Professor, English

Sonya Bierbower, Assistant Professor, Biology

Alex Chambers, Assistant Professor, Special Education and Counseling

William Charlap, Professor and Director of Jazz Studies, Music

Megan Chesin, Associate Professor, Psychology

Megan Conrad, Assistant Professor, Psychology

Meredith Drew, Assistant Professor, Special Education and Counseling

Zoe Erwin, Assistant Professor, Public Health

Jonathan Foley, Assistant Professor, Chemistry

Lauren Fowler-Calisto, Assistant Professor, Music

Navyug Gill, Assistant Professor, History

Andrew Gladfelter, Assistant Professor, Sociology

Michelle Gonzalez, Assistant Professor, Special Education and Counseling

Tao Guo, Assistant Professor, Economics, Finance and Global Business

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

For One-Year Reappointments September 1, 2019 – June 30, 2020 (Cont'd.)

David Hack, Assistant Professor, Kinesiology

Emma Heaney, Assistant Professor, English

Nicholas Hirshon, Assistant Professor, Communication

Lee Michael Johnson, Associate Professor, Sociology

Cihan Karabulut, Assistant Professor, Mathematics

Parminder Kaur, Assistant Professor, Chemistry

Aleksandar Kecojevic, Assistant Professor, Public Health

Fanny Lauby, Assistant Professor, Political Science

Michael Laughlin, Assistant Professor, Kinesiology

Weihua Liu, Assistant Professor, Computer Science

Debbie Mohammed, Assistant Professor, Nursing

Sean Molloy, Assistant Professor, English

Solomon Nyaanga, Assistant Professor, Marketing and Management Sciences

Jennifer Owlett, Assistant Professor, Communication

Sharon Puchalski, Assistant Professor, Nursing

Sumithra Raghavan, Assistant Professor, Psychology

Jim Samuel, Assistant Professor, Marketing and Management Sciences

Marquita Smith, Assistant Professor, English

Naa-Solo Tettey, Assistant Professor, Public Health

Persephone Vargas, Assistant Professor, Nursing

Lawrence Verzani, Assistant Professor, Economics, Finance, and Global Business

Elizabeth Victor, Assistant Professor, Philosophy

Anton Vishio, Assistant Professor, Music

Pei-Lin Weng, Assistant Professor, Special Education and Counseling

Yalan Xing, Assistant Professor, Chemistry

Chuanqian Zhang, Assistant Professor, Economics, Finance and Global Business

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

11-18-4 LIBRARIAN REAPPOINTMENT

RESOLVED: That the Board of Trustees approves the reappointment of a librarian for the period July 1, 2019 – June 30, 2020 and directs the President of the University to send appropriate notification.

For One-Year Reappointment July 1, 2019 – June 30, 2020

Cara Berg, Reference Librarian and Co-Coordinator of User Education, (Librarian III)*

*Creates Tenure Status

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

11-18-5 PROFESSIONAL STAFF REAPPOINTMENTS

RESOLVED: That the Board of Trustees approves the reappointments of professional staff for the period July 1, 2019 – June 30, 2020 and for the period July 1, 2019 – June 30, 2022 and directs the President of the University to send appropriate notification.

For One-Year Reappointments July 1, 2019 – June 30, 2020

Elizabeth Amaya-Fernandez, Wellness Coordinator, Counseling, Health and Wellness Center,
(Prof. Svcs. Spec. 1, SC)

Jaclyn M Antonacci, Online Marketing Coordinator, Marketing, (Prof. Svcs. Spec. 2, SC)

Myranda Barreau, Assistant Director, Campus Activities, (Assistant Dir. 3, SC)

Christine S Bravo, Assistant Director for Pre-Award Services, Sponsored Programs, (Assistant Dir.
3, SC)

Stacy-Ann Brown, Financial Aid Counselor, Financial Aid, (Prof. Svcs. Spec. 4, SC)

Kristen M Couce, Counselor, Counseling, Health and Wellness Center, (Prof. Svcs. Spec. 1, SC)

Maria Karidis Daniels, Senior Marketing Communications Coordinator, Marketing, (Asst. Director 1,
SC)

William Davis, Operations Coordinator, Global Financial Services, (Prof. Svcs. Spec. 3, SC)

Eileen Fasanella, Director, Speech and Hearing Clinic, (Prof. Svcs. Spec. 2, SC)

Annette Feliciano, Assistant Registrar, Office of the Registrar, (Prof. Svcs. Spec. 1, SC)

Christie Jaime, Internship Site Coordinator, College of Science and Health, (Prof. Svcs. Spec. 3,
SC-10 Mo)

Krista-Kay K James, Academic Learning Specialist, Academic Success Center, (Prof. Svcs. Spec.
4, SC)*

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November
16, 2018 meeting.*

David A Jones, Head Equipment Manager, Athletics, (Prof. Svcs. Spec. 4, SC)

Jennifer Ann Spero Kenney, User Support Supervisor, User Services, (Prof. Svcs. Spec. 2, SC)

For One-Year Reappointments July 1, 2019 – June 30, 2020 (cont'd)

Leslie A Kropa, Assistant Director of Residence Life, Residence Life, (Asst. Director 3, SC)

Stephanie A Kuran, Professional Academic Advisor, College of Science and Health, (Prof. Svcs. Spec. 2, SC)

Jenny Nesenjuk, Assistant Director, Career Development Center, (Prof. Svcs. Spec. 2, SC)

Emily Marie Plaskow, Assistant Registrar, Office of the Registrar, (Asst. Director 3, SC)

Erica C Rogers, Counselor/Coordinator of Training, Residence Life, (Prof. Svcs. Spec. 1, SC)

Melissa Silva, Resident Director, Residence Life, (Prof. Svcs. Spec. 4, SC)

Kami Marie Skoloda, Resident Director, Residence Life, (Prof. Svcs. Spec. 4, SC)

Claudia Tormino, Chief Admin. Asst. to the Assoc. Provost for Academic Affairs, Provost, (Prof. Svcs. Spec. 2, SC)

Javied Townsend, Resident Director, Residence Life, (Prof. Svcs. Spec. 4, SC)

For Three-Year Reappointments - July 1, 2019 - June 30, 2022

Theresa Bivaletz, Campus Victim Services Coordinator, Women's Center, (Prof. Svcs. Spec. 4, SC)

Dawn Decker, Program Assistant, Transfer Student Experience, (Prof. Svcs. Spec. 4, SC)

Alma Diaz, Manager, Pre- College Program, School of Continuing and Professional Education, (Prof. Svcs. Spec. 2, SC)

Mychal Grubbs, Resident Director, Office of Residence Life, (Prof. Svcs. Spec. 4, SC)

Brian Grzymkowski, Assistant Director, Graduate Admissions and Enrollment Services, (Prof. Svcs. Spec. 3, SC)

William O'Donnell, AV Network Design Engineer, Instruction and Research Technology, (Prof. Svcs. Spec. 2, SC)

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

Susan Ruppel, Assistant Director, Office of Financial Aid, (Asst. Dir. 3, SC)

Melissa Zolla, Assistant Director of Campus Visit Experience, Office of Undergraduate Admissions,
(Asst. Dir. 4, SC)

*For a period of time not to exceed 10 months per year

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

FOR ACTION BY THE BOARD OF TRUSTEES
AT THE November 16, 2018 MEETING

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Uzma Ali	Admissions Coordinator (PSS4, SC)	Psychology	U18	3	50,540.53	8/27/18
	Elizabeth Galetz	Assistant Professor	Nursing	U25	7	84,063.11	9/1/2018
APPOINTMENTS - TEMPORARY:	Stacy Clark	Project Assistant (PSS4, SC)	Elementary and Early Childhood Education (RTI-ELC Grant)	U18	5	55,133.53	9/10/18 - 12/7/18
	Yan Song	Assistant Professor (One Semester Only)	Economics, Finance and Global Business	U24	8	41,560.30	9/1/18 - 1/30/19
LEAVE OF ABSENCE:	Maboud Ansari Medical Leave	Professor	Sociology	U32	12	141,043.60	9/1/18 - 1/1/19
	Rachel Anzaldo Medical Leave	Coordinator of Testing and Placement (PSS2, SC)	Testing	U24	12	95,430.94	9/18/18 - 1/7/19
	Joel Davis Medical Leave	Assistant Professor	Music	U22	12	86,576.08	10/6/18 - 12/22/18
	David Koistinen Medical Leave (50%)	Associate Professor	History	U28	10	108,548.30	9/1/18 - 12/21/18
	John Livingston Medical Leave	Associate Professor	History	U26	12	105,245.44	9/1/18 - 12/21/18
	Peter Mandik Medical Leave	Professor	Philosophy	U30	10	119,661.85	9/5/18 - 11/15/18
	Charlotte Nekola Medical Leave	Professor	English	U32	12	141,043.60	10/4/18 - 10/19/18
	Lauren Razzore Medical Leave	Professor	Art	U30	7	107,283.36	10/25/18 - 12/21/18
	Bruce Williams Medical Leave	Professor	Languages and Cultures	U32	12	141,043.60	9/9/18 - 10/31/18
RESIGNATION:	Florangel Cabrera	Student Success Coordinator (PSS4, SC)	Sophomore & Junior Experience	U18	5	55,133.53	10/19/2018
	Desyra Highsmith	Chief Diversity Officer/Director, Talent Management (Dir. 2, SC)	HR Training	D30		126,000.00	11/16/2018
	Victoria Nauta	Associate Director, Career Development (Assoc. Dir. 3, SC)	Career Development Center	D25		89,800.00	11/8/2018
	Michael Russo	Director of Major Gifts (Dir. 3, SC)	Institutional Advancement	D28		105,100.00	10/25/2018
RETIREMENT:	Jean Levitan	Professor	Public Health	U32	12	141,043.60	6/30/2019
	Cesar Perez	Professor	Marketing and Management Sciences	U33	10	138,517.44	12/31/2018
	Lance Risley	Professor	Biology	U32	12	141,043.60	6/30/2019
	Kevin Walsh	Associate Professor	Educational Leadership and Professional Studies	U29	10	113,972.62	12/31/2018
	Robert Wolk	Librarian 1	Library	U29	12	121,834.18	12/31/18

							FOR ACTION BY THE BOARD OF TRUSTEES AT THE November 16, 2018 MEETING
William Paterson University Personnel Matters							
Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
PART TIME APPOINTMENT:							
Mario Charles, Library, PT Reference Librarian (Librarian 3), \$39.90 per hour, effective 10/15/18 - 6/30/19							
PROMOTION/RECLASSIFICATION:							
Brent Lucia, English, from Instructor, \$62,389.36 to Assistant Professor, \$67,023.77, effective 5/12/2018, recv'd PhD							
Emine Erdogan, Marketing and Management Sciences, from Instructor, \$82,467.32 to Assistant Professor, \$121,834.18, effective 9/1/2018, recv'd PhD							

APPENDIX 5
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

11-18-6 RESOLUTION, EXTERNAL AUDIT – FISCAL YEAR 2018

RESOLVED: That the Board of Trustees of William Paterson University accepts the audit of the University Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; and Statement of Cash Flows for the period July 1, 2017 through June 30, 2018 as presented by the independent auditor, Baker Tilly Virchow Krause LLP.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 6
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

**11-18-7 RESOLUTION, FISCAL YEAR 2020 OPERATING BUDGET
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves the FY 2020 Budget Request for transmittal to the Department of Treasury for the support of 7,008 undergraduate FTEs and 700 graduate FTEs, for a total of 7,708 FTEs consisting of the following components:

	(000)
Base State Appropriation	\$ 30,357
State Fringe Benefits	40,093
Priority Budget Request	2,450
Tuition and Other Fees Income*	83,702
Auxiliary Income	24,373
External Grants	<u>42,038</u>
Total	<u>\$223,113</u>

*Based on FY 2019 tuition and fee rates.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 7
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

11-18-8 RESOLUTION, POST-ISSUANCE COMPLIANCE POLICY

WHEREAS: The University periodically issues tax-exempt debt for capital projects or receives capital grants from the State of New Jersey; and

WHEREAS: This debt has certain bond covenants and regulations required by the Internal Revenue Code with which the University must always be in compliance; and

WHEREAS: The University must have a Post-Issuance Bond Compliance Policy and Procedures in place to inform those responsible to ensure compliance; therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University approves The University Policy for Post-Issuance Bond Compliance.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 8
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

**11-18-9 RESOLUTION TO REQUEST THE STATE OF NEW JERSEY TO
REALLOCATE BUILDING OUR FUTURE BONDS TO HUNZIKER
HALL / PREAKNESS HALL PROJECT**

WHEREAS: On March 6, 2013, the Board of Trustees of William Paterson University approved by Resolution the undertaking, implementation and financing of University Hall, a project consisting of the construction of a Health Science Center to house the departments of Nursing, Public Health and Communication Disorders and Sciences, related classroom labs, research labs and classrooms; and

WHEREAS: The Board of Trustees of William Paterson University approved the aggregate project cost of \$40,000,000 and to request \$30,000,000 from the NJ State Building Our Future Bonds and use \$10,000,000 from University resources; and

WHEREAS: On July 19, 2013, the Secretary of Higher Education notified William Paterson University that it was awarded \$30,000,000 in NJ State Building Our Future Bonds for the University Hall project; and

WHEREAS: On December 22, 2015, the Board of Trustees of William Paterson University approved the undertaking, implementation and financing of Hunziker Hall and Hunziker Wing (renamed Preakness Hall), a project consisting of the renovation of the Hunziker Buildings to house the Department of Kinesiology with related classroom labs and research labs, general-purpose classrooms and faculty offices for other academic disciplines and support space; and

WHEREAS: The Board of Trustees of William Paterson University approved the aggregate project cost of \$31,000,000 and to request \$2,800,000 from the NJ State Building Our Future Bonds and \$8,200,000 from the NJ Higher Education Capital Improvement Fund, and to issue \$20,000,000 in new University bonds; and

WHEREAS: On June 28, 2016, the Secretary of Higher Education notified William Paterson University that it was awarded \$2,800,000 from the NJ State Building Our Future Bonds and only \$4,300,000 from

*Adopted by the Board of Trustees of The William Paterson University of New Jersey at its
November 16, 2018 meeting.*

the NJ Higher Education Capital Improvement Fund resulting in the need for the University to use additional internal resources to fund the remainder of the project; and

WHEREAS: The University Hall project was completed and ready for occupancy in January 2016, on time and under budget, with approximately \$4,000,000 in unspent funds remaining from the NJ State Building Our Future Bonds; and

WHEREAS: William Paterson University seeks to utilize those unspent funds for the reimbursement of expenses it incurred utilizing its internal resources during the Hunziker Building project; therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University authorizes the President or his designee to request from the State of New Jersey a reallocation to the Hunziker Halls project of all remaining unspent University Hall NJ Building Our Future Bond funds awarded to that project.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 9
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

11-18-10 RESOLUTION, BID WAIVER, PROCUREMENT OF LEGAL SERVICES - STATE OF NEW JERSEY, DIVISION OF LAW

RESOLVED: That pursuant to Subsection 5.b. of the State College Contracts Law, the Board of Trustees of William Paterson University authorizes the University President or his designee to contract with the State of New Jersey, Division of Law for the provision of legal services to the University. The cost is not to exceed \$85,000 for the period July 1, 2018 through June 30, 2019.*

*The bid waiver was \$76,619 for Fiscal Year 2016, \$77,012 for Fiscal Year 2017 and \$87,000 for Fiscal Year 2018.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

11-18-11 RESOLUTION, BID WAIVERS (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$33,300, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of November 1, 2018, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
Cablevision Lightpath Inc.	\$ 280,000 FY2019*
CAE Healthcare Inc.	\$ 186,000**
Hobsons	\$ 141,000 FY2019***
McAllister & Quinn	\$ 68,000 FY2019****
Pocket Nurse	\$ 60,000*****
SHI International Corp.	\$ 217,000 FY2019

*Not to exceed \$290,000 for the fiscal years 2020 and 2021.

**Not to exceed the amount for the three-year period of fiscal years 2019 through 2021.

***Not to exceed \$43,000 per year for three-year period of fiscal years 2019 through 2021.

****Not to exceed \$102,000 for fiscal year 2020 and \$44,000 for fiscal year 2021.

*****Not to exceed the amount for the three-year period of fiscal year 2019 through 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, CABLEVISION LIGHTPATH INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to purchase voice and internet bandwidth through an Internet Services Provider; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the fee for the services provided by Cablevision Lightpath Inc., of Jericho, New York, from \$181,760 to \$280,000 for Fiscal Year 2019 and to enter into an agreement in an amount not to exceed \$290,000 for Fiscal Year 2020 and \$290,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, CAE HEALTHCARE INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs additional Nursing simulation lab equipment for University Hall; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(27); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with CAE Healthcare Inc., of Sarasota, Florida, in an amount not to exceed \$186,000 for the three-year period Fiscal Year 2019 through Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, HOBSONS

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires the purchase of recruitment software for Undergraduate Admissions (\$129,000) and an increase in the bid waiver previously approved for additional consultation needed to complete the PAR analytics implementation process for the Provost's Office (\$10,000); and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the fee for the consultant services provided by Hobsons, Cincinnati, Ohio, from \$131,000 to \$141,000 for Fiscal Year 2019 and to enter into an agreement for new software in an amount not to exceed \$43,000 per year for Fiscal Year 2019, Fiscal Year 2020 and Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, MCALLISTER & QUINN

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it requires consultant advocacy services to pursue grant opportunities; and
- WHEREAS: The purchase of consulting services is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(25); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- WHEREAS: By the Board of Trustees that the University President or his designee be authorized to enter into a two-year contract with McAllister & Quinn, Washington, D.C., in an amount not to exceed \$68,000 for Fiscal Year 2019, \$102,000 for Fiscal Year 2020 and \$44,000 for Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, POCKET NURSE

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to purchase additional supplies and accessory equipment for the nursing labs in University Hall; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to enter into an agreement with Pocket Nurse, of Monaca, Pennsylvania, in an amount not to exceed \$60,000 per year for Fiscal Year 2019, Fiscal Year 2020 and Fiscal Year 2021.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 10
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

BID WAIVER, SHI INTERNATIONAL CORP.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$33,300; and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding; and
- WHEREAS: The University has determined that it needs to change vendors for the Apple computer leasing program; and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19); and
- WHEREAS: The Senior Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations; and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein; therefore, be it
- RESOLVED: By the Board of Trustees that the University President or his designee be authorized to increase the amount for services provided by SHI International Corp., of Somerset, New Jersey, from \$67,000 to \$217,000 for Fiscal Year 2019.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 11
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

11-18-12 RESOLUTION, CONFERRING OF DEGREES – JANUARY 2019

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey approves the conferring of degrees for January 2019 in accordance with the certification of the President. The record of each individual's name and the degree conferred shall be included in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.

APPENDIX 12
MINUTES OF BOARD OF TRUSTEES
NOVEMBER 16, 2018 MEETING

ADDENDUM

**11-18-13 RESOLUTION, COMMENDING FREDERICK L. GRUEL
FOR SERVICE TO THE BOARD**

WHEREAS Frederick L. Gruel has served on the Board of Trustees of William Paterson University for twenty-six years, and

WHEREAS Mr. Gruel has taken an active role as a Trustee, including service as chairperson for several standing committees, as an elected officer, and the Board's representative to the New Jersey Association of State Colleges and University (NJASCU), also serving as its chair; and

WHEREAS Mr. Gruel has also served for twenty years on the University Foundation Board, and he and his wife, Susan, have made a leadership gift to the University for scholarship support; and

WHEREAS Mr. Gruel continues to actively serve the Board and provide leadership for the University, through his good counsel, sage advice, and remarkable sense of humor; therefore

BE IT RESOLVED that the Board of Trustees of William Paterson University commends Frederick L. Gruel for his six consecutive years of leadership as chairperson and for his long-serving and unwavering commitment to this institution and to the success of its students.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its November 16, 2018 meeting.